



TERMS OF REFERENCE SARA PROVINCIAL, REGIONAL AND WARD STRUCTURES

PREAMBLE

This document seeks to establish an electioneering teams across all the 9 Provinces of the Country. The existence, duties and the functions of each of the electioneering team shall terminate three month (90 calendar days) after the date of the general elections 2024.

THE PROVINCIAL STRUCTURES

- 1 There shall be established and maintained in each Province, the Provincial structures, the composition and precise number of which shall be determined from time to time by the Presidential Committee (PRECOM), whose decision shall be final and binding.
- 2 The PRECOM shall undertake a specific review of elections Provincial structures and shall consider undertaking such a review following:
 - 2.1 a request from the Provincial Chairperson; or
 - 2.2 a request from not less than 50 percent of the Provincial ambassadors within the Province affected.
- 3 Each Provincial structure shall comprise of the following:
 - 3.1 The Convenor of the Province who shall be appointed by the PRECOM;
 - 3.2 Two Deputy Convenors appointed by the PRECOM.

THE PROVINCIAL EXECUTIVE

- 4 In consultation with the PRECOM, the Convenor(s) of each Province shall appoint the Provincial Executive which shall act as a co-ordinating body between the PRECOM and the Province with a view to enhancing the performance of the Party in each Province and co-ordinating activities and the efficient management of resources within each Province.
- 5 Each Provincial Executive shall consist of:
 - 5.1 a Chairperson;
 - 5.2 two Deputy Chairpersons;
 - 5.3 one of whom shall have specific responsibility for co-ordinating the induction of policy ideas and initiatives and political campaigning in the Province;
 - 5.4 one of whom shall have specific responsibility for fund-raising and ambassadorship within the Province;

- 5.5 up to seven further Provincial office bearers who may, from time to time, be co-opted by the Provincial Executive.
- 6 It shall be the function of each Provincial Executive to co-ordinate Region activities and take initiatives in respect of:
 - 6.1 Allocation of resources between each Region;
 - 6.2 the finance and ambassadorship of each Region;
 - 6.3 the motivation and monitoring of the performance of the Party in each Region;
 - 6.4 the management and training of the Party members in the Regions;
 - 6.5 campaigning and representation of the Party in the upcoming National and Provincial elections;
 - 6.6 matters relating to the Province;
 - 6.7 assisting elected representatives and the professional staff with the co-ordination of local media relations;
 - 6.8 resolving disputes within Regions, including the investigation of breaches of the Code of Conduct of the Party;
 - 6.9 preparing and submitting to the PRECOM a monthly report on the activities of each Region within the Province.
- 7 If the PRECOM decides that the Provincial Executive is failing to fulfil its functions, the Chairperson of PRECOM (or his representative) may meet the Provincial Executive and impose an action plan which shall identify performance targets which the Provincial Executive shall be required to meet within a given time scale.
- 8 The Chairperson of the PRECOM may appoint a representative to monitor the performance of the Provincial Executive in respect of the action plan. If, upon the receipt of a report from the representative, the PRECOM forms the opinion that the Provincial Executive has taken insufficient remedial action or otherwise failed to comply with the requirements of the action plan, the PRECOM shall afford the Provincial Executive an opportunity of making representations to it as to why any office bearer of the Provincial Executive should not be removed from office.
- 9 After considering such representations as may have been made to it under paragraph 8 above, the PRECOM with the approval of the Chairperson may remove any or all the office bearers of the Provincial Executive from office, in which case it shall cause fresh elections of the Provincial Executive by the Provincial ambassadors to take place as soon as reasonably practical.

THE REGIONAL EXECUTIVE(S)

- 10 The PRECOM shall establish throughout South Africa, a regional structure having regard to the number of regions for South African elections. The PRECOM may from time to time amend the said regional structure to take account of any change in the circumstances.

- 11 Three Regional Co-ordinators shall be elected in each Region, one whom shall be elected as Regional Chairperson. The other two elected Regional Co-ordinators in the Region will be Deputy Regional Chairpersons.
 - 11.1 One of whom shall have particular responsibility for assisting the Regional Chairperson, where requested, with political campaigning in the Region; and
 - 11.2 The other Deputy Chairperson shall have particular responsibility for assisting the Regional Chairperson with fund-raising and ambassadorship within the Region.
 - 11.3 With the approval of the Provincial Executive, the Regional Executive may co-opt additional seven Regional Office Bearers having regard to the circumstances prevailing in the region.
- 12 The Regional Co-ordinators shall be elected by members of the Provincial Executive in the Province in which the Region is situated.
- 13 The Regional Co-ordinators shall be responsible for:
 - 13.1 co-ordinating campaigning and political activities within the Region and corresponding Wards;
 - 13.2 assisting the Provincial Executive in the organisation of activities within the Region;
 - 13.3 co-ordinating campaign activities for the upcoming National and Provincial elections;
 - 13.4 ensuring the strategy of the PRECOM in relation to the Region is implemented;
 - 13.5 when so requested by the PRECOM, providing assistance in the event of performance failings by the Provincial Executive.

THE WARD EXECUTIVE(S)

- 14 The PRECOM shall establish throughout South Africa, a ward structure having regard to the number of wards for South African elections. The PRECOM may from time to time amend the said ward structure to take account of any change in the circumstances.
- 15 Three Ward Co-ordinators shall be elected in each ward, one whom shall be elected as Ward Chairperson. The other two elected Ward Co-ordinators in the ward will be Deputy Ward Chairpersons.
 - 15.1 One of whom shall have particular responsibility for assisting the Ward Chairperson, where requested, with political campaigning in the ward; and
 - 15.2 The other Deputy Chairperson shall have particular responsibility for assisting the Ward Chairperson with fund-raising and ambassadorship within the ward.
- 16 The Ward Co-ordinators shall be elected by members of the Regional Executive in the region in which the ward is situated.
 - 16.1 With the approval of the Regional Executive, the Ward Executive may co-opt additional seven Ward Office Bearers having regard to the circumstances prevailing in the ward.
- 17 The Ward Co-ordinators shall be responsible for:

- 17.1 co-ordinating campaigning and political activities within the ward and corresponding wards;
- 17.2 assisting the regional structure in the organisation of activities within the ward;
- 17.3 co-ordinating campaign activities for the upcoming National and Provincial elections;
- 17.4 ensuring the strategy of the PRECOM in relation to the ward is implemented;
- 17.5 when so requested by the PRECOM, providing assistance in the event of performance failings by the regional structure.

Best Regards

MOALUSI, Ofentse

Chairperson – SARA

[Electronically dispatched therefore unsigned]